

**PROFESSIONAL FILM & VIDEO PERMIT APPLICATION**

**Applications require three weeks to process - NO exceptions.**

Date of application \_\_\_\_\_ Name of production company \_\_\_\_\_

Address \_\_\_\_\_

Contact/responsible staff member \_\_\_\_\_ E-mail Address \_\_\_\_\_

Business phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Backup Contact Name \_\_\_\_\_ Cell # \_\_\_\_\_ E-mail \_\_\_\_\_

Number of crewmembers \_\_\_\_\_ Number of actors \_\_\_\_\_

Dates of shoot \_\_\_\_\_ M T W TH F SAT SUN (circle days)

Expected start & end time of shoot \_\_\_\_\_ to \_\_\_\_\_

Briefly explain the nature of your production & what shots you are interested in getting.

Please indicate *exactly* which area of Battery Park City's parks you would like to use.

Note: Playgrounds are not available for use.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list all equipment to be used. (Lighting, cameras, equipment totes, vehicles, etc must be included).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BPCPC staff are not allowed to accept gifts or gratuities. Appeals regarding a denial of application go to (1<sup>st</sup>) the Executive Director and (2<sup>nd</sup>) the President.**

APPROVED X _____	CHANGES: _____ _____ _____
Date _____	_____ _____
Fee _____	Security Deposit _____